

This letter will provide sufficient justification for Workers Compensation Claims and will establish eligibility for library and parking privileges for the individual. Submit this letter along with a signed Patent Acknowledgement to the Vice Chancellor for Research.

Date

TO: Vice Chancellor for Research
FROM: Department Chair/Director
RE: Without salary Academic Research Visitor

This is to inform you that _____ will visit UCSB from _____.
(Name) (Dates)

_____ is visiting from the University of _____ and
(Name) (Home Institution)

will be working with _____ in our department/unit on a research project
(Sponsoring Faculty)

entitled: _____ . _____ will be reimbursed for travel
(title of research project) (Name)

and living expenses consistent with University regulation but will not receive any salary from UCSB. The department also plans to pay for his/her parking permit while he/she is on campus.

Space will be provided in _____ laboratory and _____ may
(Sponsoring Faculty) (Name)

be reached at _____. A copy of this letter will be provided to Parking Services and
(phone)

the UCSB Library to establish eligibility.

Attached please find a signed Patent Agreement.